

Knoxville Public Library Board Meeting

December 3rd, 2024

Call to Order: The December 2024 meeting of the Knoxville Public Library Board was called to order by President Rose Garrison. The following members were in attendance: Rae Slaton, Kathy Breeden, Ann Peck, Pam Eagle, Kaarina Stanley, Doug Slaton, and Pat Rose. Mayor Toby Myers was present as well. Val Morris was not in attendance.

Public Comment: None

Secretary's Report: The November 2024 minutes were read by Rae Slaton. There were no corrections or additions made. Pat Rose made a motion to approve the minutes, and Kaarina Stanley seconded it. The minutes were then approved by the board.

Treasurer's Report: The November 2024 treasurer's report was presented to the board. There is currently one outstanding check for \$50. No one had any additions or corrections. Rae Slaton made a motion to approve the report, and Pam Eagle seconded it. The treasurer's report was then approved by the board.

Bills Presented for Payment: The monthly bills for November were distributed to the members to review. Doug Slaton made a motion to approve the bills for payment, and Ann Peck seconded it. The motion was then approved unanimously by the board.

Librarian's Report: The library was visited 380 times in November 2024. There were 4 new adult, 1 juvenile, 2 student, and 3 non resident cards issued during the month. The boiler was inspected on Nov. 17th. The story hour was held on Nov. 8th, and the next one will be held on December 13th.

Unfinished Business: None

New Business: Non resident cards fees were discussed. Pam Eagle made a motion to have the fees for non residents cards remain at \$35. Kaarina Stanley seconded it. It was then approved by the board

Maintenance: There is no update on the door.

Council Report: The aldermen for the city ran unopposed and will retain their seats. Leslie Wilt is stepping down as clerk. If there are no write in votes, Barb Kirshesger will be taking her place as the city clerk.

Adjournment: The meeting was adjourned at 7:31p.

Respectfully Submitted:

Knoxville Public Library-Treasurer's Report for January 1, 2025

General Checking Account

Balance in checking for December 1, 2024 **\$22,692.00** Fiscal year 5-1-24 to 4-30-25

	<u>Monthly Revenue</u>	<u>Budget for 2024/2025</u>	<u>Year to date</u>
Income:			
Library cards	\$105.00		\$1,505.00
Copies	\$57.15		\$670.15
Faxes	\$13.00		\$155.50
Book sales	\$14.00		\$422.50
Lost Item	\$0.00		\$12.00
MWES Fund raiser	\$0.00		\$0.00
Donation	\$0.00		\$25.00
Online Fines	\$0.00		\$17.30
Reimbursement from Michelle	<u>\$0.00</u>		<u>\$75.18</u>
Total	\$189.15	\$3,500.00	\$2,882.63
Real Estate Taxes	\$647.54	\$43,500.00	\$41,800.61
Replacement tax	\$0.00	\$3,500.00	\$3,221.44
Per Capita Grant	\$0.00	\$4,300.00	\$4,307.99
Fr City	\$0.00	\$16,600.00	\$0.00
Fr Memorial Fund	\$0.00	\$0.00	\$0.00
Bank charge-refunded	\$0.00	\$0.00	\$20.00
Check voided	\$0.00	\$0.00	\$0.00
Miscellaneous	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total	\$836.69	\$72,550.00	\$52,232.67

	<u>Monthly Expense</u>		
Disbursements:			
Librarian Salary	\$3,166.88	\$40,950.00	\$29,554.65
Part-time salaries	\$364.00	\$5,336.00	\$3,202.00
Fica tax	\$260.83	\$3,541.00	\$2,433.30
Unemployment tax	\$0.00	\$260.00	\$112.82
Retirement contribution	\$158.34	\$2,050.00	\$1,477.72
Custodian salary	\$260.00	\$3,200.00	\$2,080.00
Phone/internet	\$150.20	\$1,800.00	\$1,130.46
Technology expense	\$40.06	\$1,000.00	\$398.88
Books/Periodicals	\$498.83	\$8,000.00	\$4,211.47
Supplies	\$93.18	\$1,500.00	\$867.75
Summer reading	\$0.00	\$500.00	\$292.34
Building repair/mtn	\$0.00	\$500.00	\$408.27
Fixtures for Library	\$0.00	\$700.00 kids table	\$0.00
Equipment Purchase Computer	\$0.00	\$1,500.00 computer	\$1,268.00
Miscellaneous Expense:			
Michelle CC error Lost book/other	\$0.00	\$0.00	\$137.93
Bank Service Charge ONB	\$0.00	\$0.00	\$20.00
Floral Arrangement	\$0.00	\$0.00	\$79.00
Wreaths for door	\$0.00	\$100.00	\$40.00
Web-site hosting	\$0.00	\$300.00	\$0.00
Mileage for Librarian	\$0.00	\$70.00	\$0.00
Treasurer's Bond	\$0.00	\$180.00	\$0.00
RSA Membership	\$0.00	\$2,090.00	\$2,090.00
ADML Membership	\$0.00	\$375.00	\$500.00
IL Library Assoc. membership	<u>\$0.00</u>	<u>\$85.00</u>	<u>\$85.00</u>
Grand total of expenses	\$4,992.32	\$74,037.00	\$50,389.59

Balance in checking for December 31, 2024 \$18,536.37

Savings Account balance Deember 1, 2024	\$ 3,388.61
Deposits	\$ -
Paid 1/4ly Interest paid on account	\$ 0.09
Savings Account balance January 1, 2025	\$ 3,388.70