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MAY - 9 2025

CITY OF KNOXVILLE

Knoxville Public Library Board Meeting

April 1st, 2025

Call to Order: The April 2025 meeting of the Knoxville Public Library Board was called to order by President Rose Garrison. The following members were in attendance: Rae Slaton, Kaarina Stanley, Pam Eagle, Ann Peck, Val Morris, Kathy Breeden, and Doug Slaton. Angie Hillier of the Knoxville City Council was present as well. Pat Rose was not in attendance.

Public Comment: None

Secretary's Report: The March 2025 minutes were read by secretary Rae Slaton. There were no corrections. Doug Slaton made a motion to approve the minutes, and Ann Peck seconded it. The February 2025 Minutes were looked over by board members. Val Morris made a motion to approve the February minutes, and Ann Peck seconded it. Both sets of minutes were approved by the board.

Treasurer's Report: The March 2025 treasurer's report was presented to the board. There was a \$25 donation to the Memorial Fund made in Carolyn McLaren's name. There were no corrections. Rae Slaton made a motion to approve the report, and Kaarina Stanley seconded it. The February 2025 treasures report was reviewed by the board. Rae Slaton made a motion to approve the February report and Pam Eagle seconded it. Both reports were approved by the board.

Bills Presented for Payment: The monthly bills for March were distributed to the members to review. Doug Slaton made a motion to approve the bills for payment, and Val Morris seconded it. The bills were approved for payment.

Librarian's Report: The library was visited 460 times in March 2025. There were 5 new adult and 5 student cards issued during the month. Sixty-five people attended the story time at the library for Shamroxville.

Unfinished Business: A Doug Slaton made a motion to upgrade the internet speed to 1 gig but continue paying the same rate by allowing MidCentury to advertise by the computers and in the vestibule; Ann Peck seconded it, and it was approved by the board.

New Business: Val Morris made a motion to allow Tracy Crump a free non resident library card as part of her compensation for working at the library. Kaarina Stanley seconded it, and it was approved by the board. Pam Eagle nominated Val Morris to replace Rae Slaton as secretary, and Kaarina Stanley seconded it. It was then approved by the board. The board discussed potential budgets for next year and created a rough budget. Due to the executive order, the library will no longer be receiving a per capita grant.

Maintenance: None

Council Report: The city council will be discussing wages for city workers at the next meeting.

Adjournment: The meeting was adjourned at 7:57p.

Respectfully Submitted:

Knoxville Public Library-Treasurer's Report for May 1, 2025

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General Checking Account

Balance in checking for April 1, 2025

\$18,867.03

Fiscal year 5-1-24 to 4-30-25

CITY OF KNOXVILLE

Income:	Library cards	<u>Monthly Revenue</u>	<u>Budget for 2024/2025</u>	<u>Year to date</u>
	Copies	\$105.00		\$2,100.00
	Faxes	\$77.80		\$1,008.15
	Book sales	\$14.00		\$217.50
	Lost Item	\$10.00		\$480.50
	MWES Fund raiser	\$0.00		\$24.00
	Donation	\$0.00		\$0.00
	Fines	\$0.00		\$25.00
	Online Fines	\$0.00		\$20.46
	Reimbursement from Michelle	\$0.00		\$17.30
	Total	\$206.80	\$3,500.00	\$3,968.09
	Real Estate Taxes	\$0.00	\$43,500.00	\$42,423.83
	Replacement tax	\$1,977.90	\$3,500.00	\$5,199.34
	Per Capita Grant	\$0.00	\$4,300.00	\$4,307.99
	Fr City	\$0.00	\$16,600.00	\$16,600.00
	Fr Memorial Fund	\$0.00	\$0.00	\$0.00
	Bank charge-refunded	\$0.00	\$0.00	\$20.00
	Check voided	\$0.00	\$0.00	\$0.00
	Miscellaneous Credit Card Refund	\$0.00	\$0.00	\$26.53
	Total	\$2,184.70	\$72,550.00	\$72,545.78

Damaged Book

Disbursements:	<u>Monthly Expense</u>		
Librarian Salary	\$3,166.88	\$40,950.00	\$43,791.55
Part-time salaries	\$360.00	\$5,336.00	\$4,798.25
Fica tax	\$260.53	\$3,541.00	\$3,607.42
Unemployment tax	\$0.00	\$260.00	\$112.82
Retirement contribution	\$158.34	\$2,050.00	\$2,189.55
Custodian salary	\$260.00	\$3,200.00	\$3,120.00
Phone/internet	\$150.56	\$1,800.00	\$1,582.85
Technology expense	\$26.78	\$1,000.00	\$704.90
Books/Periodicals	\$506.28	\$8,000.00	\$6,233.36
Supplies	\$9.78	\$1,500.00	\$1,030.84
Summer reading	\$0.00	\$500.00	\$292.34
Building repair/mtn	\$50.00	\$500.00	\$458.27
Fixtures for Library	\$0.00	\$700.00 kids table	\$0.00
Equipment Purchase Computer	\$0.00	\$1,500.00 computer	\$1,268.00
Miscellaneous Expense:			
Michelle CC error	\$0.00	\$0.00	\$137.93
Bank Service Charge ONB	\$0.00	\$0.00	\$20.00
Floral Arrangement	\$0.00	\$0.00	\$79.00
Wreaths for door	\$0.00	\$100.00	\$40.00
Web-site hosting	\$0.00	\$300.00	\$348.00
Mileage for Librarian	\$0.00	\$70.00	\$0.00
Treasurer's Bond	\$0.00	\$180.00	\$142.00
RSA Membership	\$0.00	\$2,090.00	\$2,183.30
ADML Membership	\$0.00	\$375.00	\$500.00
IL Library Assoc. membership	\$0.00	\$85.00	\$85.00
Grand total of expenses	\$4,949.15	\$74,037.00	\$72,725.38

Balance in checking for April 30, 2025

~~\$18,867.03~~ 16102.58

Savings Account balance April 1, 2025

\$ 3,413.78

Deposits

\$ -

Paid 1/4ly Interest paid on account

\$ -

Savings Account balance April 30, 2025

\$ 3,413.78