

Knoxville Public Library Board Meeting

June 3, 2025

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CITY OF KNOXVILLE

**Call to Order:** The June, 2025 Board Meeting was called to order by President Rose Garrison.

**Attending members:**

Kathy Breeden  
Pam Eagle  
Val Morris  
Ann Peck  
Pat Rose

Kaarina Stanley  
Doug Slaton  
Rae Slaton

Angie Hillier: Knoxville City Council

**Public Comment:** None

**Secretary's Report:** Secretary Val Morris read the May, 2025 Board Meeting minutes.

Motion to Approve Secretary's Report: Rae Slaton

Seconded: Ann Peck

Secretary's Report was approved by the Board

**Treasurer's Report:** Treasurer Doug Slaton presented the Treasurer's Report.

To date, tax money has not been sent. Angie Hillier will request money from Toby to help the library to get through the end of July.

Motion to Approve Treasurer's Report: Pam Eagle

Seconded: Kaarina Stanley

Treasurer's Report approved by the Board.

**Bills Presented for Payment:** Bills were reviewed by the board.

Motion to Approve Bills for Payment: made by: Doug Slaton

Seconded: Pam Eagle

The bills were approved for payment.

**Librarian's Report:** Librarian Michelle Walker reported the following for June, 2025:

Library visited: 453

Circulation: 931 items

New cards: 7 new adults & 2 students

The electrical panels were replaced in May. The library was closed May 7th & 15<sup>th</sup> due to the electricity being turned off during the repairs.

The library hosted 3 classes of 2<sup>nd</sup> graders for their annual field trip.

MWES donated \$58.26 to the library. Michelle will send a thank you note.

**Unfinished Business:** None

**New Business:** The library received a letter from the Dunlap Public Library regarding the Institute of Museum and Library Services (ILMS). It was suggested we write a statement to the Register Mail to see if they will publish an article advising of the hardship this will cause libraries that depend on the funding. Michelle agreed to write the statement.

Motion: Kathy Breeden made a motion to write and send a statement to the Register Mail and other social media sites.

Seconded: Rae Slaton

Motion was passed.

**Maintenance:** None

**Council Report:** City Council member, Angie Hillie, reported the Main Street revisions have been postponed.

**Adjournment:**

Motion to Adjourn: Kaarina Stanley

Seconded: Ann Peck

The meeting was adjourned 7:26 p.m.

Respectfully submitted by,

Val Morris

# Knoxville Public Library-Treasurer's Report for July 1, 2025

## General Checking Account

Balance in checking for June 1, 2025

\$11,166.44

Fiscal year 5-1-24 to 4-30-25

	<u>Monthly Revenue</u>	<u>Budget for 2024/2025</u>	<u>Year to date</u>
Income:			
Library cards	\$210.00		\$245.00
Copies	\$83.00		\$176.55
Faxes	\$16.50		\$27.50
Book sales	\$7.00		\$25.00
Lost Item	\$0.00		\$0.00
MWES Fund raiser	\$0.00		\$0.00
Donation Knoxville Student Council	\$0.00		\$58.26
Fines	\$0.00		\$0.00
Online Fines	\$0.00		\$0.00
Reimbursement from Michelle	\$0.00		\$0.00
<b>Total</b>	<b>\$316.50</b>	<b>\$3,500.00</b>	<b>\$532.31</b>
Real Estate Taxes	\$0.00	\$43,500.00	\$0.00
Replacement tax	\$0.00	\$3,500.00	\$0.00
Per Capita Grant	\$0.00	\$4,300.00	\$0.00
Fr City	\$0.00	\$16,600.00	\$0.00
Fr Memorial Fund	\$0.00	\$0.00	\$0.00
Bank charge-refunded	\$0.00	\$0.00	\$0.00
Check voided	\$0.00	\$0.00	\$0.00
Miscellaneous Credit Card Refund	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$316.50</b>	<b>\$72,550.00</b>	<b>\$532.31</b>

	<u>Monthly Expense</u>		
Disbursements:			
Librarian Salary	\$3,251.63	\$40,950.00	\$6,429.76
Part-time salaries	\$315.00	\$5,336.00	\$570.00
Fica tax	\$263.57	\$3,541.00	\$516.92
Unemployment tax	\$0.00	\$260.00	\$79.70
Retirement contribution	\$162.58	\$2,050.00	\$321.49
Custodian salary	\$260.00	\$3,200.00	\$520.00
Phone/internet	\$150.56	\$1,800.00	\$301.12
Technology expense	\$51.07	\$1,000.00	\$101.12
Books/Periodicals	\$1,050.20	\$8,000.00	\$1,590.25
Supplies	\$50.99	\$1,500.00	\$98.89
Summer reading	\$0.00	\$500.00	\$0.00
Building repair/mtn	\$0.00	\$500.00	\$93.30
Fixtures for Library	\$0.00	\$700.00	\$0.00
Equipment Purchase Computer	\$0.00	\$1,500.00	\$0.00
Miscellaneous Expense:			
Michelle CC error	\$0.00	\$0.00	\$0.00
Bank Service Charge ONB	\$0.00	\$0.00	\$0.00
Floral Arrangement	\$0.00	\$0.00	\$0.00
Wreaths for door	\$0.00	\$100.00	\$0.00
Web-site hosting	\$0.00	\$300.00	\$0.00
Mileage for Librarian	\$0.00	\$70.00	\$0.00
Treasurer's Bond	\$0.00	\$180.00	\$0.00
RSA Membership	\$0.00	\$2,090.00	\$0.00
ADML Membership	\$0.00	\$375.00	\$0.00
IL Library Assoc. membership	\$0.00	\$85.00	\$85.00
<b>Grand total of expenses</b>	<b>\$5,555.60</b>	<b>\$74,037.00</b>	<b>\$10,707.55</b>

Balance in checking for June 30, 2025

\$ 5,927.34

Savings Account balance June 1, 2025	\$ 3,413.78
(Sally Hutchcraft) Deposits	\$ 70.00
Paid 1/4ly Interest paid on account	\$ 0.09
<b>Savings Account balance June 30, 2025</b>	<b>\$ 3,483.87</b>